



# Vellano Bros., Inc.

## Application for Employment

|  |       |                         |              |
|--|-------|-------------------------|--------------|
| Print Name In Full:  |       | Social Security Number: |              |
| Address:   |       | Phone Number:           | Cell Number: |
| City   | State | Zip                     |              |
| Kind of Work Desired:  |       | Availability:           |              |
| Highest Level of Education Completed: (Check One)  |       |                         |              |
| Jr. High <input type="checkbox"/> High School <input type="checkbox"/> Some College <input type="checkbox"/> College <input type="checkbox"/> Other <input type="checkbox"/> |       |                         |              |
| Specialized Training or Licenses:  |       |                         |              |

### Work History

|  |       |                    |      |
|--|-------|--------------------|------|
| Name and Address of Most Recent Employer:      |       | Phone Number:      |      |
| Your Position There:                           |       | Date Hired:        |      |
| Reason For Leaving:                            |       | Date Left:         |      |
| Supervisor's Name:                             |       | Last Salary:       |      |
| Name and Address of Next Most Recent Employer: |       | Phone Number:      |      |
| Your Position There:                           |       | Date Hired:        |      |
| Reason For Leaving:                            |       | Date Left:         |      |
| Supervisor's Name:                             |       | Last Salary:       |      |
| Military Service:                              |       | Type of Discharge: |      |
| In Case Of Emergency Notify:                   |       | Phone Number:      |      |
| Address:                                       | City: | State:             | Zip: |

Have you ever been discharged from a position for making threats, fighting or any other incident involving violence:

### Applicant's Certification

I certify that all information on this application is true and complete to the best of my knowledge. I understand that omission or misrepresentation of any information contained herein may result in denial of employment or my immediate dismissal.

I also certify that I am legally able to work in the United States and that proof of eligibility will be required upon offer of a position.

I understand that employment at Vellano Bros., Inc. is on an "at will" basis, with either party free to terminate the employment relationship at any time.

The completion of this application does not represent a contract or an implied contract for employment and does not bind either the applicant or the company in any way.

Signature of Applicant \_\_\_\_\_

**VELLANO BROS., INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

## Release of Information

I, \_\_\_\_\_ hereby give Vellano Bros., Inc. permission to obtain employment information from:

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I understand that this information will be used as part of the decision making process for my possible employment at Vellano Bros., Inc. and will include:

- Dates of Employment
- Salary
- Work History
- Performance Information

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Signed By \_\_\_\_\_ Date \_\_\_\_\_

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Witnessed By \_\_\_\_\_ Date \_\_\_\_\_

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I, \_\_\_\_\_ give Vellano Bros., Inc. permission to obtain information only on dates of employment from the references listed above.

This release of information is valid for 90 days. Failure to sign this release will not automatically preclude my being considered for employment.

**FOR OFFICE USE ONLY**

Applicant Interviewed By: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

References:

Checked By: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Disposition:

No Position Available: \_\_\_\_\_

Applicant Rejected for Employment: \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant Offered Position: \_\_\_\_\_

Position: \_\_\_\_\_

Starting Pay: \_\_\_\_\_

Beginning Date of Employment: \_\_\_\_\_